



Republic of Serbia
MINISTRY OF TRADE,
TOURISM AND TELECOMMUNICATIONS
No: 404-02-155/3/2018-05
21/08/2018
Nemanjina 22-26
Belgrade

**REPORT ON THE PROFESSIONAL ASSESSMENT OF BIDS
UNDER THE PROCEDURE FOR THE PROCUREMENT OF THE SERVICE -
ORGANIZATION OF THE APPEARANCE
OF THE REPUBLIC OF SERBIA AT THE 87TH INTERNATIONAL FAIR IN IZMIR,
REPUBLIC OF TURKEY**

1. Type of procedure: Procurement that the Law does not apply to based on Article 7, paragraph 1, item 16 of the Law on Public Procurements ("Official Gazette of RS", No 124/12, 14/15 and 68/15).
2. The call for the submission of bids was published on the website of the Embassy of the Republic of Serbia in Ankara, Republic of Turkey <http://www.ankara.mfa.gov.rs/> on 17/08/2018.
- 3/ The subject matter of the procurement are the services for the Organization of the appearance of the Republic of Serbia at the 87th International Fair in Izmir, Republic of Turkey.
- 4 Case number: 404-02-155/2018-02
- 5/ The estimated value of the procurement is EUR 40,000.00, without VAT.
Funds for the subject matter procurement have been secured under the Budget Law of the Republic of Serbia for 2018 ("Official Gazette of RS", No 113/17), Section 32 - Ministry of Trade, Tourism and Telecommunications, Programme 0301 - Coordination and implementation of policy in the field of foreign affairs, Function 490 - Economic affairs not classified elsewhere, Programme activity 0004 - International economic relations, economic classification 423 - Contractual services, and the same have been transferred, based on the Conclusion of the Government of the Republic of Serbia 05 No. 390-7480/2018 of 2 August 2018 and Instructions by the Ministry of Foreign Affairs, to the account of the Embassy of the Republic of Serbia in Ankara, from whence payments will be effected after the conclusion of the Contract for the Organization of the appearance of the Republic of Serbia at the 87th International Fair in Izmir, Republic of Turkey.

6. A total of 1 (one) bid has been submitted.

The following bid was submitted to the Procuring Party in a timely manner, by 21 August 2018, at 13:00 hours:

| No. | Registration number of the bid | Name and address of the bidder | Date of reception | Time |
|-----|---|--|-------------------|-------|
| 1/ | Bid no. 02-02/2018 of 21 August 2018 | Placebo Field 10 avijatičara 25 11000 Belgrade, Serbia | 21/08/2018 | 12.18 |

There were no untimely bids.

7 The criterion for the assessment of bids was "economically most favourable bid".

The selection among the submitted acceptable bids shall be implemented using the "lowest bid price" criterion.

The Procuring Party will award the contract on the provision of services by applying the criterion of lowest bid price, upon compliance with all requirements and mandatory conditions stated by the Procuring Party in the bid form.

8 Bid price and other bid elements:

8/1 Name of the bidder:

Placebo Field

10 avijatičara 25

11000 Belgrade, Serbia

| | |
|--|---|
| 1. TOTAL BID VALUE WITHOUT VAT | EUR 25,000.00 |
| 2. TOTAL BID VALUE WITH VAT | EUR 25,000.00 |
| 3. Payment deadline and method: | Payment will be effected in Euro to the foreign currency account of the executor or in the national currency of the country of the seat of the executor to the relevant account based on the official mean exchange rate of |

| | | |
|--|--|--|
| | | <p>the Republic of Turkey on the date of payment.</p> <p>Payment will be effected by the Embassy of the Republic of Serbia in Ankara, upon obtaining previous approval by the Ministry of Trade, Tourism and Telecommunications, by payment to the Executor's account as follows:</p> <p>1) Advance (at most 50% of the contractual value) to the amount of EUR 12,500.00, i.e. EUR 12,500.00 without VAT within 7 days of the date of receiving the advance invoice and relevant financial securities for the return of advance payment;</p> <p>2) Remainder of the contractual price, after completing the work, within 7 days of the date of completion of all services, the reception of the final invoice and report on the implemented full service.</p> |
| | <p>4. Term of bid validity</p> | <p>60 days as of the date of the opening of bids.</p> <p>(no less than 30 days as of the date of the opening of bids)</p> |
| | <p>5. Deadline for the organization and completion of work:</p> | <p>The deadline for the organization of the promotion of the appearance is during the period 1 to 11 September 2018, and involves all activities undertaken from the moment the contract is concluded up to the completion of all obligations regarding the appearance of the Republic of Serbia at the fair.</p> |

9 A professional assessment of the submitted bidhas been performed, stating that the bid by the bidder Placebo Field is timely, adequate and acceptable.

10/ Ranking of bidders who submitted acceptable bids:

| Ranking | Name and seat of bidder | Total bid price without VAT | Total bid price with VAT |
|---------|--|-----------------------------|--------------------------|
| 1. | Placebo Field 10 avijatičara 25 11000 Belgrade, Serbia | EUR 25,000.00 | EUR 25,000.00 |

11 Having in mind the above, it is hereby proposed that the contract be awarded to the bidder Placebo Field, address 10 avijatičara 25, 11000 Belgrade, Serbia.

12 Signatures of the Committee members implementing the procurement:

Jelena Blagojević, member;

Marjan Božović, member;

Edvin Stojković, deputy member before the MFA-Embassy of the Republic of Serbia in Ankara

